

COMMONWEALTH OF MASSACHUSETTS

THIS IS NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE  
BOARD OF REGISTRATION IN NURSING

Wednesday May 9, 2012  
9 a.m. to 3 p.m.

Massachusetts College of Pharmacy and Health Sciences  
Richard E. Griffin Academic Building, 6<sup>th</sup> floor,  
670 Huntington Ave, Boston, MA  
Boston, Massachusetts 02114

Agenda

As of 5/2/2012 4:30 PM

Time	Item #	Item	Exhibits	Staff Contact
9:00 a.m.		Networking Breakfast	None	
9:30 a.m.	I.	Call to Order and Approval of Agenda	Agenda	
	II.	Group Activity and Guest Speaker Introduction	None	RH
10:00 a.m.	III.	A Guide for Evidence Based Policy Analysis and Development Debra Hurwitz, MBA, BSN, RN, Senior Associate Office of Program Development, UMass Medical School	Memo, Guide, 2 journal articles (Brownson, et al)	CS
12:00 p.m.		Lunch		
1:00 p.m.	IV.	Fiscal Year 2013 Priority Planning	Memo	RH
3:00 p.m.	V.	Adjournment		

DRAFT as of June 14, 2012

**COMMONWEALTH OF MASSACHUSETTS  
BOARD OF REGISTRATION IN NURSING**

670 Huntington Ave, Boston, MA  
Boston, Massachusetts 02114

**Minutes of the Board Retreat Meeting  
Wednesday, May 9, 2012**

**Board Members Present**

S. Kelly, RN/NP, Chair  
K. Gehly, RN/NP, Vice Chair  
M. Beal, RN/NM  
P. Gales, RN  
J. Killion, LPN  
A. Peckham, RN  
E. Richard Rothmund, Public Member  
C. Simonian, PharmD, RPh  
C. Tebaldi, RN/NP  
C. Weekes-Cabey, RN

**Board Members Not Present**

C. Lundeen, RN  
J. Roy, RN

**Board Staff Present**

R. Harb, RN, Executive Director  
V. Berg, JD, Board Counsel  
H. Cambra, RN, JD, Complaint Resolution Coordinator  
A. Fein, RN, JD, Complaint Resolution Coordinator  
V. Iyawe, RN, SARP Coordinator  
D. McLellan, RN, SARP Coordinator  
J. Pelletier, RN, Nursing Education Coordinator  
C. Robertson, RN, Deputy Executive Director  
C. Silveira, RN, Assistant Director for Policy and Research  
M. Strachan, JD, Board Counsel  
L. Talarico, RN/NP, Nursing Practice  
T. Westgate, Paralegal  
J. Pontikas, Division Director  
M. Bearse, Administrative Supervisor  
K. Fishman, Probation Monitor  
L. Marshall, Compliance Officer  
M. Matthews, Compliance Officer  
M. Sheckman, Compliance Officer  
I. Herbu, Compliance Officer

**Board Staff Not Present**

**Guests**

See attached list.

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**TOPIC:**

Call to Order

**DISCUSSION:**

A quorum of the Board was present.

**ACTION:**

At 9:30a.m., S. Kelly, Chairperson, called the May 9, 2012, Board Retreat Meeting to order.

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**TOPIC:**

Approval of the Agenda

**DISCUSSION:**

None

**ACTION:**

Motion by E.R. Rothmund, seconded by C. Weekes-Cabey, and unanimously passed to approve the agenda as presented.

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**TOPIC:**

A Guide for Evidence Based Policy Analysis and Development

**DISCUSSION:**

Guest speaker, Debra Hurwitz, MBA, BSN, RN, Senior Associate, Office of Program Development, UMass Medical School, presented a six-step process for the systematic analysis of an issue (e.g. legislation, regulation or operational policy) for the purpose of developing evidence-based policies. The previously distributed *Guide for Evidence Based Policy Analysis and Development* (Guide) was introduced as a tool designed to assist Board members and staff in evidence-based policy making. C. Silveira applied the Guide to work completed to date related to the Board's review of 244 CMR 3.05.

**ACTION:**

So noted.

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**LUNCH RECESS 11:45 a.m. – 12:30 p.m.**

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**TOPIC:**

Fiscal Year 2013 Priority Planning

**DISCUSSION:**

Board members reviewed Ms. Harb's previously distributed memo. Discussion revolved around the different programmatic challenges and trends. Board members identified the promulgation of revised regulations and outreach initiatives as primary FY13 priorities.

**ACTION:**

Motion by E.R. Rothmund, seconded by C. Weekes-Cabey, and unanimously passed to approve the following Fiscal Year 2013 priorities:

11/13/2012 9 May 12 Board retreat Minutes (approved June 13, 2012)  
(Approved June 13, 2012)

1. Complete promulgation of proposed revisions at 244 CMR 3.05 and 244 CMR 6.00, and new 244 CMR 10.00 regulations
    - o Outcome measure: Proposed revisions at 244 CMR 3.05 and 244 CMR 6.00, and the new 244 CMR 10.00 will be timely promulgated and information disseminated to stakeholders including licensees, Board-approved nursing education programs, professional organizations and associations, regulatory agencies and consumer groups.
  2. Complete revisions to Licensure Policy 00-01: *Determination of Good Moral Character Compliance* and applications for nurse licensure by examination and reciprocity, and advanced nursing practice authorization.
    - o Outcome measures:
      - i. Systematic review and revision of Licensure Policy 00-01: *Determination of Good Moral Character Compliance* will be completed in a timely manner and information disseminated to licensure applicants and Board-approved schools of nursing.
      - ii. Applications for nurse licensure by examination and reciprocity, and advanced nursing practice authorization will be revised and accurately reflect all changes made to Licensure Policy 00-01.
  3. Expand community outreach and collaboration with various stakeholders in the interest of public protection, patient safety and related nursing scope of practice issues
    - o Outcome measures:
      - i. Stakeholders including nursing students, licensees, Board-approved nursing education programs, professional organizations and associations, regulatory agencies, risk managers and consumer groups, as appropriate, will receive information about:
        1. the disease of addiction and the Board's Substance Abuse Rehabilitation Program; and
        2. nursing practice breakdown or conduct to report to the Board, what kind of information or documentation to provide and the Board's formal and informal complaint resolution process inclusive of probation.
      - ii. Participation in statewide nurse workforce initiatives will support the: practice of nurses to the full extent of their education; achievement of higher levels of education through seamless academic progression; partnerships among nurses, physicians and other health care professionals in redesigning health care; and effective workforce planning and policy making.
  4. Complete Phase II, Nursys Data Integrity Project
    - o Outcome measure: All fields for each nurse license record in the MLO licensing system will be complete and accurate.
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**TOPIC:**

Adjournment

**DISCUSSION:**

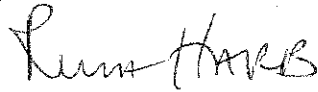
None

**ACTION:**

Motion by E.R. Rothmund, seconded by C. Weekes-Cabey, and passed unanimously to adjourn the meeting at 2:40 p.m.

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Respectfully submitted by:



Rula Harb, MS, RN, Executive Director  
Board of Registration in Nursing

Reviewed by: Mary Strachan, Board Counsel  
Board of Registration in Nursing